Karla Frizler Octavio

http://www.geocities.com/robofriz@sbcglobal.net/frizume

Teaching Activities

09/03 – present	*EL Civics Coordinator (F/T)* *Torrance Adult School, Torrance, CA* Develop and coordinate EL Civics program. Design and develop EL Civics curricula for use in traditional and computer-enhanced classrooms. Teach ESL (Beginning Low→Advanced) in computer-enhanced classroom. Create and conduct annual student needs assessments. Coordinate EL Civics additional assessments testing and scoring. Assist in the preparation of reports, including agency technology plan. Advise administrators on EL Civics and instructional-technology projects.
01/03 – present	*ESL Instructor/Technology Trainer, School of Continuing Education, ESL Dept. (P/T)* *Santa Ana College, Santa Ana, CA* Teach multi-level adult ESL in Community Learning Center. Focus on civics, community, culture and computer literacy. Develop self-paced computer lessons. Develop lessons and teaching guides for instructors using ESL software (e.g. "Easy English").
01/01 – 06/01	*Lecturer, MATESOL Program, English Department (P/T)* *San Francisco State University, San Francisco, CA* Taught first offering of "*Technology for TESOL*" seminar to graduate-level students. Developed curriculum and supplemental materials. Responsible for all aspects of teaching and evaluation.
07/96 – 08/96	*Instructor, College Writing Programs (P/T)* *University of California at Berkeley, Berkeley, CA* Taught "*Internet and Multimedia*" to EFL students in intensive summer program. Developed curriculum and supplemental materials. Responsible for evaluation of student projects.
06/95 – 08/95	*Instructor, American Language Institute (ALI) (P/T)* *San Francisco State University, San Francisco, CA* Developed and taught elective course on "*Learning English Through the Internet*" for EFL students in intensive English program. Led students to develop first ALI website.

Education & Credentials

09/03	Designated Subjects Adult Education Teaching Credential (preliminary) Subjects: ESL, Computer Technology, Social Sciences, Fine Arts
06/01	Cerro Coso Community College, Ridgecrest, CA Certificate in Online Teaching & Learning
01/96	Master of English (concentration: TESOL) San Francisco State University, San Francisco, CA
12/95	California Basic Educational Skills Test (CBEST)
05/89	Bachelor of English (emphasis: Media Writing) Chapman University, Orange, CA *Departmental Honors*

Teaching Philosophy & Interests
I believe that students internalize language when they are able to use it for authentic purposes. My particular teaching interests include: project-based learning; using the Internet for research and communication; working with ethnically and socio-economically diverse student populations; writing across the curriculum.

Training & Instructional Design Activities

09/03 – present
Adult ESL Technology Coordinator (F/T)
Torrance Adult School, Torrance, CA
Established faculty mentoring program. Mentor faculty individually or in small groups on project-based learning and effective use of instructional technology. Assist faculty in development of technology-enhanced lessons.

01/03 - present
Faculty Trainer & Technology Mentor (P/T)
Santa Ana College, School of Continuing Education, Santa Ana, CA
Mentor individual faculty on instructional-technology projects. Create documentation for technology available to faculty for check out (e.g. digital cameras, LCD projectors). Design and facilitate technology training for ESL faculty colleagues, including:
  • *Make the Computer Your Friend (week-long computer literacy training)*
  • *Using a Laptop & LCD Projector in Off-Site Classrooms*
  • *PowerPoint: Creating a Presentation & Presentation Skills*
  • *Buying a Home Computer*

06/99 – 09/02
Instructional Designer/Technology-Training Coordinator (F/T)
@ONE Project, De Anza College, Cupertino, CA
Developed and facilitated faculty training in the effective use of instructional technology for the 108 California Community Colleges. Managed faculty subject-matter experts in curriculum development. Established Trainers' Network for trainers and instructional designers statewide. Assisted @ONE Project Director with program development and reporting to CCC Chancellor's Office.

01/99 - 06/99
Course Developer/Trainer (F/T)
Aspect Telecommunications, San Jose, CA
Assessed employee training needs. Developed training plan and curriculum for technical support staff. Led multi-department team to create online training program for worldwide employees.

01/99
Faculty Trainer (contract)
Peralta Community College District, Oakland, CA
Designed and facilitated faculty-training sessions on "*Creating an Instructional Website*" for three colleges in district: Vista, Merritt & Laney.

11/95 – 01/99
Instructional Designer/WebCT Administrator (F/T)
City College of San Francisco, San Francisco, CA
Mentored faculty pilot projects in computer-assisted instruction. Assisted and advised Title III Grant Project Director in program development and reporting to U.S. Department of Education. Developed and facilitated faculty training program on computer-assisted instruction, including:
  • *Designing Successful Internet Assignments*
  • *Professional Development Online*

03/96
Milwaukee Area Technical College, Milwaukee, WI (contract)
Faculty Co-Trainer
In weeklong workshop, led ESL faculty to develop first Department website.

Honors and Awards

2002	California Virtual Campus Award (with @ONE)
2000	Technology Focus Award (with @ONE), CCC Chancellor's Office
1996	Albert H. Marckwardt Travel Grant, TESOL Chicago, 1996

Presentations

2003-2006   *Annual Update: EL Civics at Torrance Adult School*, Torrance Adult School.

2005   *Technology Discussion Group*, Adult Ed. Rap Session, CATESOL, Long Beach.

2002   *Faculty Development in Instructional Technology*, 4C/SD (Staff Development) Conference, Lake Arrowhead.

2002   *Collaborative Learning Using Online Tools*, TechEd, Long Beach.

2001   *Preparing Mainstream Faculty to Teach Online*, audioconference for Instructional Telecommunications Council.

2000   *Why Every College Needs an Instructional Designer to Support Faculty Innovation*, League for Innovation, Anaheim.

1998   *One Tool, Two Strategies: Rural/Urban Campuses Going Online*, Title III National Conference, San Diego.

1997   *Technology in the Urban Classroom*, TechEd, San Jose.

1996   *Leading Students to Create Web Pages*, CATESOL, San Francisco.

1996   *Using the Internet in the ESL Classroom*, TESOL, Chicago.

Publications

2001   Frizler (Octavio), K. (2001). So You Want to Teach Online? Updated 2001. Originally published in INTECH, Title III Grant, City College of San Francisco, p. 1, Volume 4, No. 1, Fall 1998.

2000   Frizler (Octavio), K., King, H. & Vigallon, S. (2000). Why Every College Needs an Instructional Designer to Support Faculty Innovation. Supplement to presentation at League for Innovation conference, November 2000, Anaheim, CA. ERIC_NO: ED452887

1999   Frizler, K. (1999). Designing Successful Internet Assignments. In *Syllabus Magazine*, pages 52-53, Volume 12, No. 6, Feb 99.

1997   Falsetti, J., Frizler, K., Schweitzer, E. & Younger, G. (1997). Getting Started Using MOOs: MOO and YOO: What to DOO. In T. Boswood (Ed.), *New Ways in Using Computers in Language Teaching.* Alexandria, VA: TESOL.

1996   Frizler, K. (1996). FUN101: A Global EFL/ESL Writing Course. In M. Warschauer (Ed.), *Virtual Connections: Online Activities and Projects for Networking Language Learners.* Honolulu, HI: University of Hawaii, Second Language Teaching Center.

1995   Frizler, K. (1995). *The Internet as an Educational Tool in ESOL Writing Instruction*. Master's Thesis, San Francisco State University [WWW document]. http://www.geocities.com/robofriz@sbcglobal.net/frizume/thesis

Professional Activities & Academic Service

2004-present	Technology Committee, Torrance Adult School
2004-present	Member: TESOL (CALL-IS), CATESOL (TELL-IS), National Education Association (NEA), California Teachers Association (CTA), Torrance Teachers Association (TTA)
2006	Volunteer, Electronic Village, CATESOL 2006, San Francisco, CA
2002	Attended prestigious Asilomar Leadership Skills Seminar, California Community Colleges, at recommendation of college president

1999-2002   High-Tech Center Training Unit, De Anza College, Cupertino, CA
Attended the following workshops:
- *Web Accessibility and Digital Media*
- *Accessibility of Course Management Software*
- *Overview of Assistive Technologies*
- *Selecting Software for Students with Learning Disabilities*

2001   @ONE, De Anza College, Cupertino, CA
Chair, Hiring Committee

1996-1999   City College of San Francisco, San Francisco, CA
Member: Teaching & Learning Technology Roundtable, Technology Committee, Hiring Committees

Community & Volunteer Activities

2006-present	**Moderator**, Mothers of Floral Park email discussion group
2003-2006	**Moderator**, Floral Park Neighbors email discussion group
2000-2002	**Volunteer**, San Francisco Food Bank
2000-2002	**Hula Student**, Na Lei Hulu I Ka Weiku
2000-2002	**Project Manager**, CharityFocus (website development for nonprofits)
1998-2002	**Webmaster**, Tamalpais Outrigger Canoe Club
1995-1998	**Founder and Co-Owner**, NETEACH-L email discussion group
1993-1995	**Adult ESL Instructor**, Programa de Ingles

Professional References

Susan Gaer (current colleague)
Associate Professor, ESL
Santa Ana College, School of Cont. Ed.
714-241-5706 • gaer_susan@sac.edu

Melanie Mowrer (current supervisor)
Community Learning Center Coordinator
Santa Ana College, School of Cont. Ed.
714-241-5025 • mowrer_melanie@sac.edu

Portia La Ferla (current supervisor)
ESL Resource Teacher
Torrance Adult School – Hamilton Center
310-972-6500 x. 8419 • plaferla@tusd.org

Devon Markert (current colleague)
ESL Lab Manager
Torrance Adult School – Griffith Center
310-218-9836 • dmarkert@teacher.tusd.org

Catherine Ayers (former supervisor, @ONE)
NSF Project Director
De Anza & Foothill Colleges
650-593-4701 • AyersCatherine@fhda.edu

Christine Francisco (former supervisor, Title III)
Coordinator, Office of Mentoring & Service Learning
City College of San Francisco
415-239-3771 • cfrancis@ccsf.edu