

**NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY
HATIA, RANCHI-834003**

Dated: 04-08-2006

Tender Notice No. AD-2/2006-07 for supply of Library Automation System.

Sealed quotations along with tender fee are invited from reputed manufacturers /their Authorised dealers for supply, installation and commissioning of Library Automation System in order to easy and quick retrieval of information. Parties are requested to forward sealed tender superscribing tender number, item number and due date complete in all respect so as to reach us well in time

Library Automation Software (Like LibSys or other equivalent)

1. **LibSys Software** or Other equivalent)

2. **Server:** (a). 2.0GHz or Higher Intel Pentium 4 Processor or
(b). 120 GB HDD
(c). 2 GB DDR2 RAM
(d). CD/DVD (R&W Drive), 1.44 Diskette Drive, Keyboard, Optical Mouse
(e). Operating Systems Windows NT4.0 /2000/XP Linux 7.3 or Higher Web Pack
----- 1No.

3. **PC** (Intel Pentium 4 Processor Work station), 120 GB SATA HDD, 512 MB DDR2 Memory, 32 bit PCI 10 Base 100 Network Adapter, Monitor, Pre Installed Windows 98/05 2000/XP
-----10 Nos.

4. **HUB** - 24 Ports Hub either unmanageable or manageable auto sensing 10/100 MBPS.
----- 1No.

5. **Bar Code Equipment** : PC worth Bar code scanner and X-quality Bar Code Stickers sheets.

6. **CAT 5 Cabling** with RJ-45 Connectors.

7. **Printer** HP Invent 3500 Series for normal printing and Laser Printer or other one each.

8. **UPS** : APC or TVS - 5KVA
-----1 No.

9. **Bar Code Scanner**

10. **Bar Code Printer**

11. **Networking**

12. **Dot Matrix Printer**

13. **Data Entry** for 48000 Books/Journals etc.

Supply of **Software, Installation and Data Entry will be done by one single party** and payment will be made on successful commissioning of the system.

Tender must be submitted in duplicate in a sealed cover in **two parts, viz. Part-1 and Part-2. Part-1 will consist of two sections, i.e. Section-A consisting of Technical details of the offer, while Section-B containing Commercial terms and conditions.**

The envelope containing **Section-A and Section-B shall be sealed, superscribed with tender number and due date of opening and will be marked PART-1 (Technical and Commercial Bid).**

The **Part-2 shall consist of details of prices in a separate sealed envelope, superscribed with Tender number and due date of opening and clearly be marked PART-2 (Price Bid).**

Both these sealed, separate envelopes must be put together in another envelope, which should also be sealed and superscribed with tender number and due date of opening.

The price bids of only those tenders whose Part-1 is found to be techno-commercially acceptable to indenter, will be opened later on.

NOTE:

1. If Tenderer discloses its price and OTC in Techno-Commercial Bid (Part-1), the offer will be resealed and will be treated as invalid offer by opening committee.

2. **Supporting Technical Brochure/Catalogues indicating each feature must be submitted along with the offer**, failing which offer may be liable to be rejected/ ignored.

3. **Price quoted must be firm and must be valid for 96 days from the date of opening of tender for acceptance.**

Please note that **last date of receipt of completed tender is 21st August, 2006 up to 5.00 P.M.** and will be opened on the next working day in the presence of tenderers or their authorised representatives who may wish to be present.

**I/C. Stores & Purchase
NIFFT, Hatia, Ranchi.**

TERMS AND CONDITIONS

1. The tender documents can also be obtained from stores and purchase section of the Institute on payment of tender fee in the form of a **non-refundable A/C payee demand draft drawn in favour of NIFFT for Rs. 500/= per item at Ranchi from any Nationalized Bank.**
2. The tender documents shall be sent by registered post. However, the Institute does not take any responsibility of delayed/damaged/non-delivery of tender documents.
3. Only valid tenders which conforms to the following will be considered:-
 - (a). Completed Tender must be addressed correctly as per the tender notice and should be received by the addressee in NIFFT well in time.
 - (b). It must be securely packed and closed so that the over is not opened or torn during transit.
 - (c). Reference Tender Enquiry No. and date; last date of receipt of tender and the date opening the tender must be super scribed on the cover containing the tender.
4. The rates quoted should be inclusive of all other charges such as packing, Forwarding freight incidental, insurance and F.O.R. Hatia or NIFFT Campus if stores are delivered by Road. Alternatively there upon may be shown separately.
5. Rates quoted should be valid for a period of at least three months from the date of opening the tender.
6. The Institute will not entertain requests for revision of prices once quoted for whatever reasons may be after the tenders are opened and during the validity period of tender.
7. Sales Tax if leviable and intended to be charged from the Institute must distinctly be shown along with the price failing which no claim on account of sales tax will be entertained. Institute does not issue any C or D form for confessional rate of tax relief. For charging the tax; the registration number must be quoted.
8. In case, an intending supplier does not furnish with the present quotation mentioning the circle from where he is being accessed.
9. Payment to supplier will be made by **crossed A/C payee Cheque on CANARA BANK, Ranchi**, normally, within 45 days from the date of receipt of the stores in good working and acceptable conditions.
10. Institute shall not accept any liability whatsoever for breakages pilferages of damage of the materials in transit.
11. Manufactures name and country of origin of the materials offered must clearly be specified and the complete details containing illustrative literature or drawing must be accompanied with the quotations where ever possible.

12. In case of proprietary articles manufacture's standard price list must be furnished with the quotations for price verification etc.

13. A list of reputed firms with addresses to whom similar equipment has been supplied by you should be attached with the tender along with their performance certificate report.

14. Institute reserves the right to reject any or all tender to make or not to make any purchases, to increases the quantity etc. without assigning any reason whatsoever.

15. All the devices supplied shall be subject to inspection by the Institute's representative at the registered office at your cost only and must strictly confirm to the specification and quantity as per purchase order. The Institute reserves the right to reject such stores as are not found to be acceptable on these grounds.

16. In case the materials supplied are rejected the supplier must lift the same at his own cost and risk, within 7 days from the date of receipt of the notice intimating such rejection, failing which the Institute shall not liable for any loss or damages caused to the articles or materials. In addition, the Institute shall be at liberty to charge ground rent to be decided by for such materials lying at the premises of the Institute.

17. In case of any dispute or litigation, the legal jurisdiction shall be Ranchi (Jharkhand).

18. The I/C. Stores & Purchase of National Institute of Foundry and Forge Technology, Hatia, Ranchi-834003 will be the consignee of all the goods which should be sent F.O.R. Hatia, Railway Station in case of goods sent by train. If the consignment is sent by Road it would be delivered to I/C Stores and Purchase Office at NIFFT Campus without any extra charges.

Important Notice :-

Please note that there will be no post negotiations, except in the case of negotiation with lowest tenderer.

**I/C. Stores & Purchase
NIFFT, Hatia, Ranchi.**