

HRACHIA KAZHOYAN

RCGN OOST OMik Kosovo • +377 44 645948 or +381 63 7677341 • hrachia@gmail.com

- Experienced in project development, administration and evaluation, proficient in USG and EC regulations for grant administration, program management, development and implementation of projects and reporting.
- Proficient in advanced social research, adult education, institutional capacity building, and public relations.

Professional History

February 2006 - present

Organization for Security and Cooperation in Europe (OSCE) Mission in Kosovo, *Democratization Officer*

- Coordinate the work of the Monitoring Team, develop and implement its overall strategy
- Support capacity building, prepare reports and recommendations for change for the local government and other institutions of self-governance
- Monitor and observe elections.

January 2004 - February 2006:

International Organization for Migration (IOM) Mission in Armenia, *NPO, Acting Chief of Mission*

- Oversaw the activities of the Mission
- Developed and managed twelve projects and identified new programmatic approaches including the counter-trafficking programme, border management project, community building and education initiatives.
- Fundraised for projects and secured the Mission's long-term funding
- Prepared implementation and evaluation plans and reports
- Facilitated the exchange of ideas among central/local authorities, donors, embassies, media, international community and NGOs.

April 2003 - January 2004: Please see the *Evaluator, Trainer, and Consultant* Section

March 1999 - March 2003:

The Eurasia Foundation, *Senior Program Officer*

- Led the Yerevan and Gyumri program staff in strategic planning and implementation of grantmaking
- Liaised with government, trained over 100 NGOs
- Reviewed thousands of open-door project proposals
- Managed a portfolio of 200 projects totaling \$5 million
- Designed and rolled out national/regional programs ranging from community building and civic fora to business advocacy to fostering IT sector and hi-tech industry
- Progressively improved the evaluation, due diligence and financial monitoring practices.

February 1999 – February 2006:

Institute of Philosophy and Law, National Academy of Sciences, *Senior Researcher*

Conducted doctoral research on modern civilization and global communications, organized and facilitated group discussions, seminars and conferences as the leading media expert at the Institute.

March 1998 - March 1999:

Atlanta Ltd. [Rep. of Kenwood, Daewoo, Philips], *PR Manager*

Designed and conducted several countrywide promotion campaigns for Kenwood, Daewoo and Philips products. Instituted a practice of promotion strategy planning, developed and launched annual PR plans.

August 1994 - November 1995:

State Pedagogical Institute, Yerevan, *Lecturer*

Introduced communication studies at the Faculty of Culture.

August 1990 - November 1995:

ARARUM Group, *CEO, Producer and Director*

Founded and led one of the first private film and video production companies in Armenia which produced over 100 films, television and video programs.

1987 - 1990: Armenian Club of Filmmakers, *Senior Methodologist, Deputy Director*

Developed new film teaching methods that were replicated in Russia and Latvia. Founded the Society of Friends of Film. Oversaw the activities of the Armenian Children Film Studio and undergraduate work of the State University students.

1984 - 1987:

State Broadcasting Center, *Engineer, Head of Shift*

1981 - 1995:

Avant-garde and Respublika Armenia Newspapers, *Free-lance Correspondent*

Evaluator, Trainer, Consultant

December 2004: OSCE/ODIHR, *Evaluator*, Institutionalization of Gender Studies in Higher Education
October 2004: Center for Community Dialogues and Initiatives (CCDI), *Trainer*, Institutional Change: Development and Sustainability
May 2004: International Foundation for Election Systems, (IFES), *Trainer*, Fundraising, Donor Relations
January 2004 - May 2004: School of Civil Society, Gyumri, *Trainer*, Communication for Social Change
December 2003: Caucasus Network of NGOs for Refugees and IDPs (CRINGO), *Trainer*, Networking
September 2003 - January 2004: IOM, *Consultant*, Micro-enterprise Development Project, Counter-trafficking Programme
May - July 2003: IFES, *Evaluator*, Institutional Assessment of the Women's Council of Armenia
April - May 2002: IOM, Prevention of Irregular Migration, *Steering Committee Member*
October 2001: USAID NGO Sustainability Index, *Expert*
February 2001: Internews, TV Competition, *Expert*
May 2000: IREX/ProMedia Investigative Journalism Competition, *Expert*

Education and Training

July 2007: Scuola Superiore Sant'Anna, Pisa, Italy, <i>The Civilian Personnel of Peacekeeping and Peace-building Operations</i>	Certificates
February 2006: OSCE, Vienna, Austria, <i>General Orientation Programme</i>	
November 2004: IOM, Vienna, Austria, <i>Advanced Project Development</i>	
February 2002: ProSME, GTZ, Germany, <i>Staff and Organization Development</i>	
January - February 2001: knowise®, San Jose, CA <i>Global Teamwork: Cross-cultural competence and virtual team leading</i>	
October 2000 - May 2001: Open University, London, <i>Effective Management</i>	
July-August 2000: The Eurasia Foundation, Washington, DC, <i>Internal Controls</i>	
1999 - present: Institute of Philosophy and Law, National Academy of Sciences Doctoral Thesis: <i>Mass Media and the Modern Civilization</i>	PhD expected November 2007
1993, 1998: United States Telecommunications Training Institute: WRAL TV, Raleigh, NC, <i>Overview of High Definition Television</i> WHUT TV, Washington, DC, <i>Public Television</i> Howard University, Washington, DC, <i>Telecommunications Programming</i> KHTV, Houston, TX, <i>Introduction to Independent American TV Broadcasting</i> Paramount Pictures, Hollywood, CA, <i>Television Program Production</i>	Certificates: June 1998 July 1998 September 1993 October 1993
1995-98: Faculty of Arts, University of Ljubljana, Slovenia Thesis: Communication of Visual Experience in the Modern Mass Media	MA, Sociology
1979-84: State Engineering University, Yerevan: 1979-84: Faculty of Technical Cybernetics, <i>Engineer of Microelectronics</i> 1982-84: Faculty of Social Professions, <i>IT and Technical Translation</i>	Diplomas (MS equiv.)
1983-85: School-Studio, Yerevan State Academic Theatre, <i>Acting & Directing</i>	
1977-79: Public University, Yerevan, <i>Photo Journalism</i>	
1969-79: Yerevan Secondary School # 55	
1970-77: Yerevan School of Music # 10	

Grants

1997-1998 East-East Program, Grant, Open Society Institute Foundation, Hungary
1995-1997 Four Grants, Open Society Institute Foundation of Slovenia

Affiliations, Participation

International Program Evaluation Network, <i>Member</i>	Since May 2003
European Institute for the Media, The 10th European Film and TV Forum, Helsinki <i>Speech</i> : Public Media and Global Communications	September 1998
Armenian Sociological Association, <i>Member</i>	Since July 1998
International Association for Survival-Development Strategies, SG	Since March 1998
New Media and Democracy Workshop, IWM, Vienna <i>Speech</i> : 'Microphysics of Power' in the Internet	June 1997
Salzburg Seminar Do Films Matter? The Artistic, Political and Moral Impact of Film	June 1994

Publications

Communication for Social Change: Networking Essentials, Yerevan, 2004
Quality of Peace, Yerevan, Noyyan Tapan, 2002
Historical Varieties of Visual Experience, IN VITRO, June 1998
Analiza medijskega spremljanja, (in Slovenian), Ljubljana, ISH, 1997
Komunikacija vizualne izkušnje v sodobnih medijih: specifično in splošno, Ljubljana, ISH, 1997, and others

Films and Television Projects

Artnin - Talk show. 25 min. National TV, 1998
Welcome To Armenia! - Travelogue. 15 min. National TV and Hotel Armenia, 1994
American Footage – Life of the Armenian Diaspora in the USA, 22 min. ARARUM/National TV, 1993
The Cinema - The past and present of the oldest movie theatre in Yerevan. 35 mm, 11 min. ARARUM, 1992
Let It Be Water! - The water supply in Armenia 35 mm, 10 min. ASDFS, 1990, and others

Website Design

Femida (www.femida.am), 2003
Satron (www.satron.net), 2002
Armenian Sociological Association (www.asa.am), 2000
Three Corners (www.hrachia.com), 1995-1999, and others

Skills

Languages: Armenian (native), Russian, English and Slovene (fluent); Serbian and French (basic)
Computer: Adobe: Acrobat, GoLive, Illustrator, Indesign, PageMaker, Photoshop, Premiere • CorelDraw • Jasc PhotoPaint • Macromedia: Dreamweaver, Flash • Microsoft: FrontPage, Office (Access, Excel, PowerPoint, Project, Visio, Word), Producer, Project, Publisher • Quark Xpress • SPSS, and others

References

Thomas Weiss, *Regional Rep. for Baltic, Nordic and European Neighborhood Countries*, IOM Helsinki
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