

## 1. Attendance

The Chairman, DP Hj. Ahmad chaired the meeting with seven members present. The attendance is as follows:

Dato Hj Ahmad bin Hj Ibrahim - PU	Chairman
Alias Hj Mohd Yusof - PU	Vice Chairman
Hj Zainal bin Hj Mohd Ali - BSP	Vice Chairman
Hj Mohd Yusof bin Mohd Don - PU	Secretary 1
Hj Kamaludin Bungsu - BSP	Secretary 2
Hj Rani Hj.Md.Yusof- PU	Treasurer 1
Vincent Liew - BSP	Treasurer 2
Pg Yasmin Pg Mohamad -BSM	Committee Member
Hj Jameel Hj. Basheer- PU	Committee Member
Absent:	
Jo Lambiase- UBD	Committee Member
Yap Sin Fah - BSP	Committee Member

## 2. Welcome and Introduction

DP Hj. Ahmad welcomed members to the meeting. The meeting started with the recitation of Surah Al-Fathihah. This is the third committee meeting for the year before the AGM.

## 3. Review of Previous Minutes and Action Points

### 3.1 Section Report

- 3.1.1 Three titles from the preferred ten titles were allocated for the Brunei Section. They are as follows:

Thursday, Feb 07, 2002, 7:30 PM

Don Towson: How Technology Has Unlocked A 160 Billion Cubic Metre Resource: The Oil Sands Of Alberta, Canada

Tuesday, Mar 12, 2002, 7:30 PM

Adrian Goodisman: Ideas to Help You Reduce Your Field Operating Costs

Monday, Apr 15, 2002, 7:30 PM

Earl Whitney: The Future of Computing in Exploration, Development, and Production

**Action: The Secretary will engage the service companies for sponsorship of these three Distinguished Lecturers.**

- 3.1.2 Some members have not settled their 2001 membership fees. The secretary will occasionally send reminder (mainly by e-mail) to relevant members to settle their dues. 2002 dues may be settled on line. It is safe to do so!.

### 3.2 Treasurer Report

- 3.2.1 The balance at 2<sup>nd</sup> July 2001 is B\$8835.79 (Eight thousand eight hundred and thirty five dollars and cents seventy nine only). It was suggested and agreed to conduct an internal audit on the SPE financial status. Two petroleum Unit officers will be appointed to verify/audit.

Action: Hj. Yussof to provide names of the officers for the audit.

- 3.2.2 In the last committee meeting, it was agreed to set aside B\$3000 for educational sponsorship in the form of essay writing or science projects.

### 3.3 SPE Evenings

- 3.3.1 Invite CEOs of operating oil companies in Brunei to give key address.

**Action: Secretary to prepare invitation but plan for 2002 since 2001 is already a busy year with the Applied Technology Workshop.**

### 3.4 SPE Workshops

- 3.4.1 The preparation for the SPE Workshop (*Optimising Field Development Using Novel Completions and SMART well technology*) from 4-7<sup>th</sup> Nov 2001 is going well. Several participants from various locations world-wide have registered. Guest of Honour

### 3.5 Sponsorship

- 3.5.1 Schlumberger has offered scholarship (bursary) during 1998. This will be combined with the Section's contribution of B\$3000.
- 3.5.2 It was proposed and agreed to use this money (B\$3000+) in the form of prizes for a Science Project competition which was initiated and co-ordinated by STEP (Science, Technology and Environment Partnership Centre). The competition will be related to the oil and gas industry in Brunei Darussalam. The competition will consists of two parts: the project and the written paper of the project. It is planned to have two categories targeting the lower (Form 1 - 3) and upper secondary (Form 4 - 5) school levels.

**Action:**

- 1. Secretary to secure Schlumberger scholarship.**
- 2. Secretary to liaise with STEP.**

### 4. AOB

- 4.1 The American Association of Petroleum Geologist (AAPG) has proposed to set up a Student Chapter at UBD. The proposal was to implement this chapter under the SPE umbrella since AAPG and SPE co-operate as societies on a number of issues.

A letter was sent to the Vice Chancellor. The Vice-Chancellor of UBD has granted the permission to go ahead.

**Action: Joe Lambiase to initiate and liaise with AAPG for further process.**

4.2 The Chairman has agreed to hold the AGM to select new officers for the Brunei SPE Section. This is an important event and will be an opportunity to get together. Details are as follows:

Date: Monday, 24<sup>th</sup> September 2001

Time: 7.45 p.m.

Venue: Empire Hotel

It was also agreed that this event will be funded internally by SPE Brunei Section. A total of B\$2000 has been agreed as the maximum amount.

A pre-AGM was also agreed at 5.00 p.m. before the AGM takes place. Venue Bunker's Café, Empire Hotel.

**Action:** Closed

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*Dato Paduka Hj. Ahmad Bin Hj. Ibrahim*  
*Chairman*  
*Brunei SPE Section*